MINISTRY OF AGRICULTURE AND FOOD

REPUBLIC OF TATARSTAN

 22.07.2019 Order Kazan

On approval of the Rules of Accreditation of Journalists by the Ministry of Agriculture and Food of the Republic of Tatarstan

 In accordance with the Law of the Russian Federation of December 27, 1991 No. 2124-1 “On the Mass Media”,

 order:

 1. Approve the attached Accreditation rules for journalists at the Ministry of Agriculture and Food of the Republic of Tatarstan.

 2. The head of the department of organizational work and social development E.L. Burganov ensures placement of the Rules on the official website of the Ministry of Agriculture and Food of the Republic of Tatarstan.

 3. The control over the execution of this order shall be entrusted to the First Deputy Minister N.L. Titov.

Deputy Prime Minister of the Republic of Tatarstan Minister M.G. Akhmetov.

**Approved by order of the Ministry of Agriculture and Food of the Republic of Tatarstan**

**from 22.07.2019**

**Accreditation rules for journalists at the Ministry of Agriculture and Food of the Republic of Tatarstan**

**1. General provisions**

1.1. These Rules regulate the procedure for accrediting journalists to the media at the Ministry of Agriculture and Food of the Republic of Tatarstan (hereinafter - the Ministry).

1.2. Accreditation is perpetual. At the request of the publisher media accreditation can be carried out for a period necessary for a specific editorial assignment, or for replacement of an accredited journalist in case of his temporary absence (temporary accreditation).

**2. The right to accredit journalists**

The editors of the mass media are entitled to accreditation regardless of the form of ownership and composition of the founders, including foreign media. A foreign media journalist needs a confirmation of his accreditation with the Ministry of Foreign Affairs of Russian Federation.

**3. Accreditation process**

3.1 An application for accreditation is submitted to the Ministry signed by the head of the editorial office of the mass media in any way that allows confirming the fact, date and time of receipt of the specified application by the Ministry.

3.2. The application shall indicate the surname, name, patronymic (if any) of journalist, his position, work and mobile phones, email address, full name of the media, date and number of the certificate of registration of the media.

The application for temporary accreditation also indicates the editorial assignment and the period of its implementation, and in case of replacement of the accredited journalist due to his temporary absence - his surname, name, patronymic (if any) and the accreditation period of the replacing journalist.

For accreditation of a journalist of a foreign mass media, copies of documents confirming accreditation with the Ministry of Foreign Affairs of the Russian Federation are additionally attached.

3.3. Applications that do not meet the requirements of clause 3.2 of these

The rules are not considered.

3.4. The decision on accreditation (on refusal of accreditation) is taken by the Minister of Agriculture and Food of the Republic of Tatarstan (the person acting as him) (hereinafter - the Minister) no later than two working days from the date of receipt of the application. Such a decision shall be communicated to the editorial office of the mass media no later than the next business day from the date of issuance of the relevant order of the minister, who will send it in a way that confirms the fact, date and time of receipt by the editorial office.

3.5. Accreditation is refused if the mass medium

Information is of a specialized nature (distribution of advertising, erotic publications).

3.6. Consideration of the application, preparation of a draft order of the Minister on

accreditation (refusal of accreditation), as well as informing the media about the decision made by the leading adviser (press secretary) of the Ministry in the manner and terms established by these Rules.

**4. Rights and obligations of accredited journalists**

4.1. Accredited journalists have the right:

to attend the event;

to receive copies of official documents on the event (agendas, press releases, informational, statistical, analytical and other materials) held by the Ministry;

to get acquainted with information and reference materials intended for publication;

other rights provided by the legislation of the Russian Federation.

4.2. Accredited journalists are required to:

comply with the rules of the event and not interfere in its course, if it is not organized specifically for the media;

not interfere with the activities of the participants in the event;

when using publications (work on air) of press releases, reference, statistical, analytical and other materials provided by the Ministry, refer to the source of information;

in carrying out their professional activities, do not disseminate information that does not correspond to reality about activities of the Ministry.